

# Roles & Responsibilities of AIA Chapters & Voluntary Sections \*

	<b>Chapter</b>	<b>Voluntary Section</b>
<b>Activities</b>	May carry out any activities allowed by AIA Bylaws.	May carry out any activities allowed by AIA Bylaws.
<b>Bylaws</b>	Must have bylaws approved by the Institute.	Need not have bylaws or get Institute approval.
<b>CACE Annual Meeting</b>	Up to \$1000 travel stipend for executive to attend.	Executive (if any) need not attend; no travel stipend.
<b>Core Member Services</b>	Must deliver Core Member Services.	Not required to deliver Core Member Services.
<b>Delegates</b>	Elects delegates to National Convention.	May not elect delegates to National Convention.
<b>Dues</b>	May charge dues.	May charge dues, but payment is voluntary.
<b>Governance</b>	Must elect officers and board.	Not required to elect officers and board.
<b>Grassroots</b>	Free leadership conference registration for executive and 2 leaders. Must attend once every 3 years.	Leadership and executive invited but not required to attend. Ineligible for free registration.
<b>Membership</b>	Assigned. Need 100 members to start a new chapter.**	Voluntary. Need 10 members to start a new section.
<b>Staff</b>	Must provide member access to staff (may be through a partner chapter).	Need not provide members with access to staff.
<b>National Resource Allocation</b>	Eligible. Distributed on basis of membership size and statewide Member Service Agreement.	Ineligible.

\* Mandatory Sections are similar to Chapters, except they do not send delegates to Convention. Some state chapter bylaws allow for Mandatory Sections, which require membership in the section if an AIA member's preferred address is located in that section's territory.

\*\* Through 2015.